

IS-5000/6000/6000c download instructions



Note: Your franking machine must be connected via LAN or modem.
The 2019 tariff change will be effective from **25th March 2019**.

THESE INSTRUCTIONS MUST BE CARRIED OUT BETWEEN THE 13TH MARCH AND 25TH MARCH TO ENSURE THE CORRECT TARIFF IS LOADED.

For further details of the new Royal Mail postal tariffs please refer to www.royalmail.com/prices2019.

If you experience any problems after loading the new tariff, turn the machine OFF then ON.
Call the Neopost Tariff Change Team on 0845 880 0000. Email tariffchange@neopost.co.uk.

1

FROM YOUR USER SCREEN
SELECT **MENU**

2

PRESS **ONLINE SERVICES**

3

PRESS **GENERIC CALL**

4

A '**SERVER CALL SUCCESSFUL**'
MESSAGE WILL BE DISPLAYED WHEN THE CALL IS COMPLETE
AND THE NEW RATE HAS BEEN DOWNLOADED
PRESS **OK** TO CONTINUE

5

PRESS **RETURN TO CURRENT TASK**
TO RETURN TO YOUR USER SCREEN